

**THE
TABLE TENNIS FEDERATION OF INDIA**

(Affiliated to the International Table Tennis Federation
Asian Table Tennis Union & Indian Olympic Association)

Registered under the Societies Registration Act XXI 1860

Memorandum of Association

(Incorporating all amendments made up to January 2013)

Registered Office:

56/12, Basement,
Old Rajinder Nagar, New Delhi-110060
Phones: 011-25737900 / 25736938
Fax: 011-25737901, E-mail: tffi@tffi.org / tffi@vsnl.com

CERTIFICATE OF REGISTRATION

under the Societies Registration Act XXI OF 1860

(Punjab Amendment Act 1957)

as extended to the
Union Territory of Delhi

NO. S 1756 OF 1960-61

I hereby certify that
“TABLE TENNIS FEDERATION OF INDIA”
has this day been registered under the
Societies Registration Act XXI of 1860
(Punjab Amendment) Act 1957,
as extended to the
Union Territory of Delhi

Given under my hand at DELHI this
TWENTYEIGHTH DAY OF FEBRUARY,
ONE THOUSAND NINE HUNDRED AND SIXTY ONE

Seal of
Registrar of
Societies: Delhi

sd/-
(M.L.Dhawan)
Registrar of Societies, Delhi

**MEMORANDUM OF ASSOCIATION
OF
THE TABLE TENNIS FEDERATION OF INDIA**

NAME

1. The name of the Association shall be “The Table Tennis Federation of India”.

HEADQUARTERS

2. The Registered Office of the Federation shall be at NEW DELHI.

OBJECTS

3. The objects of the Federation shall be as follows:
 - a) To encourage, promote, develop and stabilise the game of Table Tennis.
 - b) To arrange and/or manage the National and Inter-State Table Tennis Championships for Seniors, Youth, Juniors, Sub-Juniors and Cadets, the Inter - Institutional Championships, the Federation Cup and such other Tournaments and matches as the Federation may consider desirable, and to make and publish the Rules and Regulations for the same and fix the dates and places where such championships, tournaments or matches shall be held;
 - c) To make similar arrangements for International Championships or Tournaments and/or matches;
 - d) To participate in International Championships or Tournaments and/or matches;
 - e) Frame the Transfer Policy of the Players.
 - f) To make and maintain an annual National Ranking List of Players of the Federation
 - g) To collect funds, acquire properties borrow and advance monies for the purpose of the Federation and employ them in such a manner as the Federation considers desirable consistent with the objects and aims of the Federation
 - h) To receive subscriptions and fees from the affiliated associations and to receive donations and contributions from members and benefactors of the Federation;
 - i) To purchase, take, lease or hire or otherwise acquire and sell or let out any movable or immovable properties, rights, easements or privileges necessary or desirable for the purpose of carrying out the objects of the Federation;
 - j) To invest the funds of the Federation in such a manner as is decided upon by the Federation from time to time
 - k) To uphold, maintain and publish the Laws of Table Tennis as adopted by the International Table Tennis Federation for the time being in force;
 - l) To frame and adopt such rules and regulations as may be found necessary by the Federation and to give its decision on all matters which may be referred to it by the various affiliated associations; and
 - m) To do all such things as are incidental or conducive to the attainment of the above or any of them.

1. INTERPRETATION

Every reference in these rules to the masculine includes the feminine gender and a singular includes plural number. In these rules, unless there is something in the subject or context inconsistent there with:

- a) "Federation" shall mean the Table Tennis Federation of India and no other association shall be entitled to use this name.
- b) (i) "Association" shall mean a State Association which is an ordinary member of the Table Tennis Federation of India.

(ii) "Institutional member" shall mean a organisation in the public or private sectors which has a centralised sports Organisation and operates on an All-India basis through its branch offices.
- c) A "Player" shall mean any Table Tennis player registered under the rules of the Federation.
- d) "General Council" shall mean the Council of Members of the Federation entitled to attend any General Body meeting.
- e) "Committee" shall mean the Executive Committee of the Table Tennis Federation of India.
- f) "Committee Members" shall include the office bearers and nine members duly elected at the General Council Meeting and Members co-opted/nominated under rules.
- g) Executive Board shall consist of President, Senior Vice-Presidents, Vice Presidents, Secretary General and Treasurer.
- h) "District" shall mean District Units or other areas interested in or encouraging the game which are affiliated to an Association.
- i) "Clubs" shall mean clubs or any other bodies interested in encouraging the game which are affiliated to a district unit.
- j) "Championships" shall mean the National Championships, Interstate Championships, Inter-Institutional Championships and the Federation Cup.
- k) "Region" shall mean any of the five regions East, West, North, South and Central India, as may be decided by the Federation.
- l) A "Coach" shall mean a person accepted as a "Coach" by the Committee of the Federation.
- m) "India" Shall mean the Republic of India.
- n) "Game" shall mean the game of Table Tennis.

- o) A “General Meeting” shall mean Annual General Meeting or special General Meeting of the Federation.
- p) “Match” shall mean any game of Table Tennis other than a game on a private table in respect of which no advertisement is issued or published and to which public has no access either on payment or otherwise and at which no charge for admission or monetary payment is made in any form whatsoever.
- q) “Member” shall mean & include the Life President and Ordinary Members of the Table Tennis Federation of India.
- r) A “Member in good standing” shall mean an association to whom affiliation is granted with the Federation on a temporary basis and without vote and with a view to becoming a full member in due course of time.
- s) Office Bearers” shall include the President, Senior Vice Presidents, Vice Presidents, Secretary General, Treasurer and Joint Secretaries, who shall be elected to the post as defined in the constitution.
- t) “Rules” shall mean the Rules, and Bye-Laws of the Federation for the time being in force.
- u) Tournament” shall mean an open tournament, Championship or exhibition match, either knockout or league where at cups, prizes or rewards are competed for or not on level or on handicaps terms or both and in respect of which previous intimation has been given to the Executive Committee/Board.
- v) “Prize Money Tournament” shall mean a tournament conducted by State Associations/District Association/Affiliated Units where as “Cash Money” is offered to the players as per Rules and Regulations formulated by the Federation from time to time.
- w) “Financial Year” shall mean the period 1st April to 31st March.

2. FORCE OF RULES

Every member of the Federation shall be bound to conform to the Rules, Regulations and By-Laws of the Federation which may from time to time, be in force.

3. AREA

The area controlled by the Federation shall consist of the whole of territories constituting India under the Union Constitution.

4. CONSTITUTION

Federation shall consist of Hony. Life Presidents, President, Senior Vice Presidents, Vice Presidents, Hony. Secretary General, Hony. Treasurer, Committee Members, Hony Members, State Associations and Institutions.

5. HONORARY MEMBERS

The General Council may, by unanimous vote, elect as an Honorary member any person / Veteran Association / Para Association who is interested in the game and has rendered signal services to the Federation and shall include those elected as Life- Presidents/Vice-Presidents. Such as Honorary Member shall be entitled to attend any General Meeting of the Federation but shall not have the power to vote.

6. (a) ORDINARY MEMBERS

- i) The Ordinary Membership of the Federation shall be open to the Central Association in any State or centrally administered areas of the Union Government as defined in the Constitution of the Republic of India which governs and controls the game within its territorial jurisdiction in such a way as to enable the participation of all other inhabitants in its activities without distinction and which has been duly recognised by the Federation.
- ii) The State Association barring Union Territories shall grant affiliation only to District Units and not to clubs. Every District Unit shall have at least two Clubs affiliated to it and shall conduct at least one Club Tournament and an Annual District Tournament.
- iii) Such an Association shall, save as hereinafter provided, annually hold at least four open tournaments and an Inter-District Championships for the districts within its jurisdiction affiliated to it and the Association Championships on the same pattern as the National and Inter State Championships of the Federation and shall have not less than sixteen entries in the Men's open singles, 8 for Women's singles, 8 in youth, 8 for Junior Events, 8 in Sub-Junior & 8 in cadet. There shall be no dummy entries.
- iv) No Association shall change, extend or alter its territorial jurisdiction without the consent of the Federation.
- v) The financial year of all affiliated Association shall be 1st April to 31st March.
- vi) No Association shall have any rule in their constitution which is derogatory or contradictory to the rules and principles of the Federation.

(b) INSTITUTIONAL MEMBERS

- i) Institutional Membership of the Federation shall be open to such Institutions which have their own centralised sports organisation and operate on an All-India basis and promote the game in the organisation and which has been duly recognised by the Federation as such.
- ii) Such Institutions shall hold at least four tournaments in different regions of the country and also hold their Annual Championships every year.
- iii) The affiliation fee will be Rs. 12000/- per year.
- iv) Such institutions will be members of the Federation in good-standing and shall be entitled to all the benefits of membership including attendance at the Annual General Meeting, but without vote, save as in rule 6 (b) (vi).
- v) Institutions will conduct Inter-Institutional Championships at one of their centres on the lines of National and Inter-State Championships which are conducted by the Federation every year.
- vi) There shall be members to the Executive Committee, three members elected every year by AGM from the Institutions in affiliation with the Federation and such members may attend the subsequent Annual General Meeting and exercise one vote each on behalf of the Institutional Members.

- vii) Any Association or Institution that fails to fulfill the conditions set out, without good and sufficient reason to the satisfaction of the Executive Committee, shall forfeit its right of membership, subject to a right of appeal to the General Council.

7. AFFILIATION

- a) An application for new affiliation shall be made in writing to the Federation alongwith the amount of the affiliation fee and a copy of the rules, regulations, the names of office bearers and the committee members and a list of districts/clubs affiliated to it.
- b) Any State/Institutional Association whose application for affiliation is not received within three months prior to the notified date of the National and Inter-State Championships shall not be taken into consideration for such championships.
- c) Where an application for affiliation is received late, or where the controlling status of the association applying for Memberships is in dispute, or where, in the opinion of the Committee the applying Association has to stabilise itself to the satisfaction of the Committee before obtaining full membership of the Federation, the Committee may grant affiliation to such an association as a member “In good standing” for the first year or until such period as the General Council may decide. Any affiliation granted to any association during a year shall be ratified by the General Council in its next meeting. Such members “ In good standing” have powers to attend the General Council Meetings and take part in its discussions but shall have no power to vote.
- d) Every affiliated association shall under intimation to the Federation holds its General Meeting annually and not later than 30th June every year and submits its annual report and annual statement of accounts to the Federation within thirty days of holding of such Meetings and the adoption of audited accounts. A copy of the Minutes of such General Meetings shall always be sent to the Federation as soon as it is approved by the Chairman of the Meeting. The executive Committee may at its discretion direct a representative of the Federation to attend such meetings as an ‘Observer’.

8. AFFILIATION FEES

- i) Every affiliated Association shall pay an annual affiliation fee of Rs. 1000/- to the Federation.
- ii) Every affiliated Association shall pay Registration Fee of Rs. 5000 / 3000 to the Federation
- iii) The affiliation fees for each year shall become due on the 1st day of April of that year and shall be payable to the Federation before the 30th April of that year.

9. ARREARS

- a) If the affiliation fees remain unpaid for more than thirty days after the 30th April, the Committee may at its discretion strike off the name of the defaulting association or institution from the list of members and defaulting Association and other affiliated units shall be informed of such action forthwith.
- b) No Association or, Institution being in arrears whether of affiliation or registration fees or any other dues or not having held their Annual Meeting during the year under Rule 7 (d) and conducted the minimum number of tournaments and the state championships under Rule 6 (a) (iii) and 6 (b) (ii) shall be permitted to vote or be

entitled to nominate a member to the Committee, or to attend any meetings under Rule 16 (a) or to participate in any team championships recognised by the Federation unless the General Meeting specifically condones any or all the lapses mentioned above based on valid bonafied reasons which to the satisfaction of the Committee, has/have prevented the member from adhering to the Rules specified, such condonation shall, however, not being made applicable to Rule 9 (a).

10. RESIGNATION

- a) A member wishing to resign from the Federation, shall give written intimation thereof and the Committee may accept the resignation, provided that no amount is due to the Federation by such an Association at that time and provided that such an Association or Institution is neither suspended nor expelled under Rule 11.
- b) A member shall be held liable for the affiliation fee for the succeeding year, if the resignation is not duly received by the Federation.

11. EXPULSION OR SUSPENSION

- a) If a member or player refuses or neglects to comply with any provision of the rules or is guilty of such conduct as the Committee/Board deems or considers likely to endanger the harmony or affect the character, stability and interest of the Federation, such a member or player shall be liable to expulsion or suspension for such period as the Committee may fix. Thereupon at least fourteen clear days notice of such decision to suspend or expel shall be given in writing to the member or player who shall be at liberty to give an explanation or to present a defence in writing within fourteen days from the receipt of the said notice.
- b) The explanation or defence in writing shall be considered in another meeting of the Committee/Board and out of the two- third Members present there whatever decision comes in simple majority shall be final. In case voting is taken by circulation of paper, the decision in simple majority will be considered as final.
- c) To protect the interest of the players and the administration of the expelled / suspended member association or institution, Executive Board/Executive Committee may appoint an adhoc committee at their discretion.
- d) The Committee, may, at a regular meeting declare a person for life or for specific period, as a person nongrata with the Federation if it finds that the Committee deems or considers likely to endanger the harmony or affect the character, stability and interests of the Federation, such a decision to be taken by a majority of at least two thirds of the members of the Committee present. The person so declared shall not be considered by the Federation for election to any office or committee in the State unit concerned during the period so specified. If however, the person concerned is already holding any office in the Federation and/or any of the affiliated units, he shall on such declaration ipso-facto cease to hold the office for the period so specified.

12. RE-ADMISSION

- a) A member removed from the list of Membership under Rule 9, may subject to Rule 6, be re-admitted by the Executive Committee if the entire amount of the arrears due is paid in full.
- b) A member whose resignation was accepted under Rule 10 shall be entitled to re-admission on an application made properly under the rules.
- c) If expelled under Rule 11, a member may be re-admitted by the Council by a three - fourth majority, such re-admission shall not take effect for a period of six months from the date of expulsion or suspension.

13. ANNUAL GENERAL MEETING

The Annual General Meeting shall ordinarily be held during each year at the place to be decided by President / Secretary General. The ordinary business of an Annual General Meeting shall inter-alia be :

- i) To confirm the Minutes of the last Annual General Meeting and any Special General Meeting held during the year.
- ii) To receive and adopt the annual report and the audited statement of accounts as presented by the Committee.
- iii) To consider any recommendation of the Executive Committee and/or any motion, notice where of is given by an Association in full membership with the Federation.
- iv) To elect the Office-bearers and nine members for the Committee in accordance with Rule 29 provided election is due.
- v) To discuss ways and measures for promotion and development of table-tennis
- vi) To appoint Auditor/s for the year and to fix the remuneration.
- vii) To fix the venues of the next National Championships and the Inter-State Championships.
- viii) To transact such other business as may be brought before the meeting with the permission of the Chairman.

14. SPECIAL GENERAL MEETING

- a) A special General Meeting may be convened (i) by the President in Consultation with Secretary General at whichever place and at whatever time he finds convenient (ii) by order of the Committee whenever it deems expedient or (iii) by the Secretary General within six weeks after receipt by him of a requisition in writing to that effect bearing the signatures of at least one-third of the Associations in membership with the Federation.
- b) Every such requisition shall specify the business for which Special General Meeting is to be convened and only such business shall be transacted at such a Meeting.

15. NOTICE

- a) Notice of Annual General Meeting shall be sent to the State Associations, Institutions and the members of the Committee and other persons entitled under Rule 16, at least 21 clear days prior to the date fixed for such meeting except a Special General Meeting convened by the President in consultation with Secretary General under Rule (14) (a) where he may give such notice as he may consider necessary.
- b) The notice shall specify the place, date and time of such meeting and the nature of the business to be transacted.

16. ATTENDANCE

- a) Attendance at any General Meeting shall be open to the members of the Committee, the duly nominated representatives of the Associations, Institutions and other members. Each Association or Institution shall nominate one representative in writing to attend such meeting. All acts of representatives at such meetings shall bind their respective units.
- b) A General Meeting shall ordinarily be presided by the President, or in his absence by Senior Vice President or one of the Vice Presidents or in their absence by a person from among those present at the meeting.

17 (A).NOMINATIONS FOR ELECTIONS TO THE EXECUTIVE COMMITTEE and TENURE GUIDELINES:

The General Body of TTFI shall by a majority of Votes elect one President, two Senior Vice Presidents, eight Vice-Presidents, one Secretary General, one Treasurer, four Joint Secretaries, for a term of 4 years.

The President shall hold the office only for 3 terms of four years each with or without a break. The Secretary General and Treasurer shall hold the same Office only for 2 terms of 4 years each consecutively after which a minimum cooling off period of one term of 4 years shall apply to seek fresh election for the post of Secretary General and Treasurer. Other Office bearers will hold the office for a term of 4 years in the normal course and will be eligible for re-election for any like term/terms.

The President, The Hon. Secretary General and The Treasurer shall cease to hold that post on attaining the age of 70 years. The above age limit will be subject to the proviso that it shall not disturb the current tenure, provided he/she has been properly elected to the post. In other words, the tenure condition in future in their normal course.

(B). Filing of Nominations:

No person shall be considered to have been effectively nominated unless he is so nominated by at least two Associations. No Association in arrears with the Federation shall be entitled to nominate.

Such nominations for the post of Office Bearer and that of the President, if any, shall be made in the Nomination Form appended with the Notice of the AGM sent by the Hony. Secretary General of TTFI, at least 14 clear days before the election fixed in the Annual General Body Meeting.

(C) Scrutiny of Nominations:

The President and Secretary General shall nominate the Returning Officer. The Secretary General along with the nominated Returning Officer shall scrutinize the Nominations sent by the Members for the posts of Office Bearers in the ensuing elections, immediately on the closure of receipt of the Nominations and finalise the list of candidates contesting in the elections for the various posts of Office Bearers and communicate the List of Candidates to all eligible Member Associations at least by giving 7 clear days before the date of elections.

(D) The conduct of Election:

The named independent Returning Officer nominated by the President / Secretary General shall conduct the polling of votes in the elections.

The existing office bearers and the committee members shall have no voting rights in the election of office bearers. Only one representative named by each of the member association alone are eligible to cast their votes. The voting shall be by secret ballots. Immediately after the casting of votes, the polled votes will be counted and results will be announced. In the event of tie the President shall exercise his casting vote and the results shall be declared.

18. CIRCULATION

Any recommendations and/or motions as per Rule 13 (iii), notices of which are received by the Federation 10 clear days before the date of the Annual General Meeting shall be circulated to the Associations and to persons entitled to receive them 10 clear days before the date of the Annual General Meeting.

19. QUORUM

The Quorum of a General Meeting shall be one third of the affiliated State Associations. If there is no Quorum the Meeting shall stand adjourned for one hour and such adjourned meeting will take place after one hour at the same place to transact the business for which the meeting was called.

20. VOTING

Save as provided, herein, all business of the General Meeting shall be decided by a simple majority of votes.

- 21.** a) Each Association not in arrears are entitled to attend the General Meeting shall have one Vote.
b) There shall be no voting by proxy.
c) In case of tie, the Chairman shall have a casting vote.

22. ELECTION OF OFFICE BEARERS

There shall be election for one President, two Senior Vice Presidents, eight Vice-Presidents, one Secretary General, one Treasurer, four Joint Secretaries, nine Executive Members, who shall ordinarily be elected at an Annual General Meeting from among the nominations received as per Rule 17.

23. PRESIDENT

The President shall be entitled to take decisions of an emergency nature subject to intimation being given to the Committee Members as early as possible and in any case within fifteen days of such decision taken. If for any reason the President has to be absent from the Country for any period during his tenure of office, the senior Vice President or one of the Vice-presidents shall hold charge during his absence, and shall exercise all the powers of the President.

24. HONORARY SECRETARY GENERAL

- a) Save as herein provided the Honorary Secretary General shall convene, attend, take, submit for confirmation and keep in a minute book the proceedings of all the Meetings or shall ordinarily transact the business by a circular posted under a Certificate of posting and by telegram to be confirmed by post later on or any other measure under emergent circumstances, to all the Committee Members who shall vote for/against the proposal of the Honorary Secretary General within fifteen days of posting. Such a proposal if agreed to by the majority of the Committee members replying thereto shall be valid and effective as if it had been passed at a Meeting of the Committee and all work done by circulars shall be duly noted at a meeting of the committee. The absence of reply within the stipulated time shall be taken as abstention from voting.

The Hony. Secretary General shall ensure that the Minutes of the Meetings are circulated to the respective members within twenty one days from the date of the meeting. Objections if any, from members to any of the facts recorded in the minutes should be forwarded to all members within fifteen days of receipt of the Minutes by them.

- b) The Hony. Secretary General shall have charge of all property, correspondence and records of the Federation which shall be properly kept at the registered office and shall be handed over to his successor immediately after his relinquishing office. one of the Jt. Secretaries shall hold charge during his absence, and shall exercise all the powers of the President.
- c) The Hony. Secretary General is empowered to incur contingent expenditure upto a sum of Rs. 50000/- per month.

25. TREASURER

- a) The Treasurer shall ensure receipt of all subscriptions and donations and keep a regular account of receipts and the disbursements.
- b) The Treasurer shall submit at the end of the year a complete statement of accounts for the financial year duly audited, for the approval of the Committee and a copy of the same after such approval shall form the part of the Annual Report. The Treasurer shall be responsible for all the monies received by the Federation from any source and shall cause to issue receipts for the same on the official form. He shall pay liabilities of the Federation as directed by the Committee.

26. TRAVELLING EXPENSES

The Office bearers attending a Meeting of the Federation officially convened for the purpose of transacting the business of the Federation and not residing at the place where the Meeting is held may ordinarily be paid Second AC Sleeper return Railway fare from and to his place of residence plus Rupees Five Hundred per day of the meeting as daily allowance where hospitality is not provided. Members of the Executive Committee, other than office bearers, may be paid IInd AC Rly. fare plus Rupees Two hundred per day of the meeting where hospitality is not provided.

27. FINANCE

- a) The funds of the Federation shall be under the control of the Committee/Board which shall have the power to borrow and/or spend such sum of money as it may deem proper for carrying out the objects of the Federation.
- b) An account shall be opened in a scheduled Bank as may be approved by the Committee/Board in the name of the Federation to be operated jointly by any Two i.e. President/Secretary General and Treasurer of the Federation, one of whom should be the Treasurer.

28. AUDITORS

- a) The representatives present at the Annual General Meeting shall appoint a firm of Chartered Accountants/Auditors to audit the accounts of the Federation. The amount of remuneration to be paid to an Auditor shall be fixed at the time of such appointment.
- b) Any vacancy of an Auditor shall be filled in by the Executive Committee during the year.

29.(A) MANAGEMENT - EXECUTIVE COMMITTEE

The affairs of the Federation shall be managed by the Executive Committee, consisting of one President, two Senior Vice Presidents, eight Vice-Presidents, one Secretary General, one Treasurer, four Joint Secretaries, and nine members (a) one each will be from North, South, East, West and Northeast (b) three representing the Institutional members, and one National Ranked or Ex-International player who is not presently an active player.

If less number of nominations received, Executive Committee shall fill the vacancies.

Special Invitee

- (a) Chairman of various sub-committees

(B) MANAGEMENT STAFF

The Executive Committee shall appoint Management Staff on agreed terms and conditions in accordance with the Management plan approved by the Board from time to time.

30. RIGHTS AND DUTIES

- a) To carry out the objects of the Federation specified in clause 3 of the Memorandum of the Federation and to make, maintain and publish all necessary standing orders, regulations and bye - laws in connection there with;
- b) To decide all questions of law and rules relating to the game;
- c) To explain, define and/or interpret the Rules;
- d) To appoint an Auditor or Auditors, if the one or both appointments are not made at the Annual General Meeting to audit the accounts ;
- e) To prohibit the holding of unauthorised Tournaments within the jurisdiction of the Federation;
- f) To prohibit any act or practice by affiliated Associations, Institutions, District Associations respectively which, in the opinion of the Committee is detrimental to the interests of the game and to deal therewith in such manner as it may think proper;
- g) To re-instate, upon terms or otherwise and for good cause shown, any player who has ceased to be an amateur;
- h) To inflict penalties on affiliated Associations, Institutions, and/or persons for any infringement of the rules;
- i) To consider and deal with all applications for affiliation at a meeting convened for the purpose or by circulation and decide all questions as to the right to representation at the General Meetings;
- j) To delegate all or any of its power to its duly appointed Sub-Committees or to an Association;
- k) To appoint Sub-Committees with terms of reference, provided that no member be elected to serve in more than one Sub-Committee and no Sub-Committee shall have more than seven members;
- l) To fill interim vacancies of any of the office-bearers and members of the Committee before the completion of the term;
- m) To enlist the co-operation for any special purpose of any person or persons, and
- n) To do all such other things as may be necessary for the General Welfare and Conduct of the Federation.

31. NOTICE

Save as herein otherwise provided notice in writing of any meeting of the committee shall be given to all the Committee members at least 15 clear days before the date of the meeting at the registered address by E-mail or courier with the Agenda fixed for the same. The notice will be issued by the Secretary General.

32. Quorum

The Quorum necessary for the transaction of any business of a meeting of the Committee shall be one-fourth members and no business shall be transacted without such Quorum.

33. MEETINGS

- a) The first meeting of the Executive Committee each year will be held immediately after the Annual General Meeting. Subsequent meetings will be convened, whenever necessary and under orders of the President in consultation with the Secretary General.
- b) The Agenda of the first meeting shall 'Interalia' Includes;
 1. Appointment of Sub - Committees.
 2. Formulation of Ranking Rules.
 3. Appointment of five Associate Joint Secretaries.
 4. Appointment of eight Associate Vice - Presidents.

34. VOTING

Every question at a meeting of the Executive Committee shall save as herein otherwise provided, be determined by the majority of the votes of Committee Members present and voting - every Committee Member having one vote only. In case of an equality of votes the Chairman of the Meeting shall have a casting or a second vote.

35. EXECUTIVE BOARD

- i) There shall be an Executive Board, consisting of President, Senior Vice Presidents, Vice Presidents, Secretary General and Treasurer.
- ii) The Executive Board will have all powers which presently are with the Executive Committee vide Rule 30.
- iii) There will be at least three meetings of the Executive Board every year.
- iv) The Quorum of the meeting will be three members.
- v) The minutes of the Executive Board meeting will be circulated to all the Members of the Executive Committee. If the majority of the Executive Committee members does not agree with the Executive Board decisions, the same will not be implemented till the Executive committee finally decides thereon.
- vi) The meeting of the Executive board will be fixed by the President in consultation with the Secretary General, notice for which will be issued by the Secretary General only.
- vii) All decision of the Executive Board will be by simple majority.
- viii) Notice of the meeting shall be given by E-mail or courier to the members at least 7 clear days before the date of meeting.

36. YEAR

The official year & the financial year shall be from 1st April to 31st March.

37. TRANSFER OF PLAYER

i) Transfer of player

- a) A player seeking transfer to another affiliated unit of the Federation shall inform the three parties concerned – his/her current state association, the transferee association and the federation – and register in writing before April 1 of the said year.
- b) The player seeking No Objection Certificate (NOC) from his/current state association shall give at least 30-day notice.
- c) The application should accompany a letter of consent from the transferee association.
- d) The state association should respond within 15 days of the receipt of application. The absence of response from the association shall be deemed as consent. The player should then approach the Federation. The Federation shall exercise its authority to issue an NOC, in writing, to the player.

ii) Those applying for transfer after April 1.

- (a) A player shall follow the steps mentioned under (1) so as to complete the transfer process before June 30. Applications received after June 30 will not be considered for transfer for the current season.

38. PERSONAL EXPENSES

- i) An amateur player may accept financial assistance, during the period of preparation and actual competition, which shall be limited by the regulations of the Federation to be decided by the Executive Committee/Board from time to time as follows:
- ii) Assistance administered through the Federation or his Association for Travelling, subsistence, pocket money for incidental expenses, personal sports equipment and clothing, cost of medical treatment physiotherapy and authorised coaching and insurance cover in respect of accident , illness, disability and loss of personal property;
- iii) Compensation authorised by the Federation in case of necessity, for financial loss resulting from his absence from work or other basic occupation in order to take part in any competition held under the auspices of the Federation or the ITTF, provided that in no circumstances does the amount of compensation exceed the amount which the player would have earned during the same period and,
- iv) prizes won in competition within the limits laid down;
- v) except when acting under the direct instructions of the Federation a player may accept payment, reward, benefit or allowance, as may be prescribed/ defined by the Federation in accordance with his amateur or professional status, for playing in any competition, or coaching, with the previous permission of the Federation.
- vi) For the payment of such expenses from the association in whose area the event is to take place, except where the payments are to be made by that association and;
- vii) For the receipt of such expenses, from the association having jurisdiction over him.
- viii) No player, may accept payment reward, benefit or allowance for playing in any world championship, other than specified under the rule.
- ix) Subject to the over- riding provisions as above, the federation shall have absolute discretion to determine and regulate its own policy for payments, rewards, benefits and allowances in respect of players and events under its jurisdiction.

39. OPEN TOURNAMENTS

An open tournament shall be any tournament, championships either knockout or league or a series of matches where at cups, prizes or rewards not in monetary form are competed for or not, level or handicap terms or both with the following exceptions.

- a) As per rule 1 (P)
- b) Any tournament, entries to which are restricted to bonafide members of the club running the tournament provided the competitors have been permanent member of the club for atleast one month prior to the commencement of the tournament.

40. SANCTION FOR OPEN TOURNAMENTS

- a) Sanction to hold an open tournament shall only be given by an Association to a District unit in whose jurisdiction the club is situated.
- b) Every Association shall submit to the federation a list of Tournaments sanctioned for that year as soon as such sanction is given.
- c) The Federation may at its discretion allot dates for any open tournament in the country.

41 PROHIBITION

- a) No player of the Federation shall take part in any open tournament which has not been sanctioned or which has been prohibited by the Council or by the Committee of an affiliated association and the club staging a recognised open tournament shall not receive or accept the entry of any player who has been prohibited from taking part in any open tournament or competition.
- b) Any player taking part in an open tournament which has not been recognised by an Association, if held within its jurisdiction, shall be suspended or debarred from taking part in any open tournament held under the auspices of an affiliated Association, provided that the committee may re-instate a player for good cause shown.
- c) No player of the Federation shall leave India with a view/purpose of participating in an event relating to the game at any place abroad without prior permission of the Federation obtained in writing from the president and/or Secretary General. Permission or otherwise with reasons shall be communicated by the Federation by registered post within 30 days of receipt. Any point directly covered by the Rules shall be decided in the light of a request from a player.
- d) If any nationally ranked player giving any entry for a recognised tournament withdraws his entry after the draw for the tournament without valid reasons to the satisfaction of the Committee, shall be debarred from participation in other open tournaments for one year from the date of commencement of the tournament from which he withdraws.

42. MEDICAL BOARD

There shall be a medical board consisting of panel of Doctors formed by TTFI in consultation with Director Health Services of the host State who will examine the players against whom objection is raised.

43. SUSPENSION OF RULES

At any General Meeting any Rule or a part thereof except clause 1, 2, and 3 of the Memorandum of Association, may be temporarily suspended if three fourth of those present and voting are in favour of suspension.

44. ALTERATION IN RULES

- a) No alteration in the rules shall be made except at a General Meeting by resolution carried by two-third of the votes properly recorded at the meeting. Any alteration so made shall take effect as and from the beginning of the following year unless the Meeting shall decide otherwise.
- b) Proposals for any change in the rules must reach the Federation 10 days preceding the date of the Annual General Meeting at which they are to be considered. All such proposals shall be circulated to all those who have a right to attend a General Meeting as part of the Agenda for such Meeting. The Executive Committee, however, may bring in any proposal for the alteration in rules which according to the committee is of emergent nature and requiring immediate consideration.

45. INTERPRETATION OF RULES

Of the Rules most nearly applicable and in accordance with the general terms and spirit of the rules, if any difficulty arises in the interpretation or implementation of any of those rules, the Committee shall have power to take such decision as may be necessary to get over the difficulty pending formal additions, alterations, or amendments to the Rules as the General Council may deem fit, by 3/4 majority of members present and voting.

46. FUNDS

The income and property of the Federation shall be applied solely towards the promotion of the objects of the Federation as set forth in the Memorandum of Association; and no portion thereof shall be paid or transferred, directly or indirectly by way of dividend, bonus or otherwise however by way of, profit to the members of the Federation: provided, however, that nothing therein shall prevent the payment in good faith of remuneration to any officer or servant of the Federation or to any person in return for any services actually rendered to the Federation. If upon a winding up or dissolution of the Federation, there shall remain after satisfaction of all its debts and liabilities any property whatsoever the same shall not be paid to or distributed among the Federation units, but shall be given or transferred to some other institution(s) having objects similar to the objects of the Federation as determined by the Members of the Federation at or before the time of dissolution and in default thereof, by such judge of the high court as may have or acquire jurisdiction in the matter, and, if and so far as effect can not be given to the aforesaid provisions, then to some charitable objects and in such manner as required under sections 13 and 14 of the societies Registration Act.

47. LEGAL JURISDICTION

No suit in respect of any matter relating to the affairs of the Federation shall be instituted in any court save and except in court of competent jurisdiction of the place where the Federation's Registered office is situated.

48. ARBITRATION

All disputes between the National Federation and its constituents, and among the constituents themselves, shall always be referred to arbitration for settlements on any issue and members shall on no account take recourse in a court of law.

49. DISSOLUTION

The Federation shall not be dissolved except at a General Meeting of the Federation specially convened for the purpose and by a Resolution carried by a majority of four fifth of the total votes of the Affiliated Units.

50. All the provisions of the societies Registration Act XXI of 1860 will apply to the above Rules.